

MEETING NO. 4179  
JOURNAL OF PROCEEDINGS  
BOARD OF TRUSTEES OF THE GENERAL RETIREMENT SYSTEM  
OF THE CITY OF DETROIT  
HELD WEDNESDAY, **MARCH 29, 2017**

10:00 A.M.

RETIREMENT SYSTEMS' CONFERENCE ROOM  
ALLY DETROIT CENTER, 500 WOODWARD; SUITE 3000  
DETROIT, MICHIGAN 48226

TRUSTEES PRESENT

Wendell Anthony	Trustee
Scott Benson	Ex-Officio Trustee/City Council Member
Lori Cetlinski	Trustee
Tasha L. Cowan	Trustee/Vice-Chair
Olga Johnson	Trustee
John Naglick	Ex-Officio Trustee/Finance Director
June Nickleberry	Trustee
Gail Oxendine	Trustee
Debra Pospiech	Ex-Officio Trustee/Deputy Treasurer
Thomas Sheehan	Trustee/Chair

TRUSTEES EXCUSED

None

TRUSTEES ABSENT

None

ALSO PRESENT

Cynthia A. Thomas	Executive Director
Michael VanOverbeke	General Counsel
LaMonica Arrington-Cabean	Manager II
Rita Coats	Administrative Assistant II

STAFF EXCUSED

Ryan Bigelow	Chief Investment Officer
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CHAIRMAN

**THOMAS SHEEHAN**

The Board's Administrative Assistant took a verbal Roll Call at 10:05 a.m. and Chairman Sheehan called the meeting to order.

Present at Roll Call: Lori Cetlinski, Tasha L. Cowan, Olga Johnson, June Nickleberry, Debra Pospiech and Thomas Sheehan.

**Re: Service Retirement(s)**

Motion By: Trustee Nickleberry - Supported By: Trustee Johnson

**RESOLVED**, that the application(s) for **SERVICE RETIREMENT** which is outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Robert Brown – EMS Spvr-GD II – Fire (Civilian)
SERVICE CREDIT	27-01
EFFECTIVE DATE	02-20-17

NAME, TITLE, DEPARTMENT	Salathea Jackson – Sr. Performance & Compliance Analyst – Police (Civilian)
SERVICE CREDIT	10-01
EFFECTIVE DATE	03-17-17

NAME, TITLE, DEPARTMENT	Michael Litak – Supv. Bldg. Inspector – Building & Safety
SERVICE CREDIT	27-01
EFFECTIVE DATE	03-15-17

NAME, TITLE, DEPARTMENT	Tony E. Smith – Auditor IV – Auditor General
SERVICE CREDIT	28-00
EFFECTIVE DATE	02-27-17

Yeas: Cetlinski, Cowan, Johnson, Nickleberry, Pospiech, Sheehan – 6

Nays: None

**Re: Early Retirement(s)**

Motion By: Trustee Nickleberry - Supported By: Trustee Johnson

**RESOLVED**, that the application(s) for **EARLY RETIREMENT** which is outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Norma J. Jelks – Park Maint. Sub-Foreman – General Services
SERVICE CREDIT	22-09
EFFECTIVE DATE	02-27-17

Yeas: Cetlinski, Cowan, Johnson, Nickleberry, Pospiech, Sheehan – 6

Nays: None

**Re: Vested Retirement(s)**

Motion By: Trustee Nickleberry - Supported By: Trustee Johnson

**RESOLVED**, that the application(s) for **VESTED RETIREMENT** which is outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Pamela J. Bogan – TEO – Transportation
SERVICE CREDIT	17-02
EFFECTIVE DATE	03-01-17

NAME, TITLE, DEPARTMENT	Ramu K. Johnson – RCPO - DPW
SERVICE CREDIT	12-04
EFFECTIVE DATE	03-01-17

NAME, TITLE, DEPARTMENT	Lillian A. Key – Sr. Public Health Nurse - Health
SERVICE CREDIT	18-06
EFFECTIVE DATE	03-01-17

NAME, TITLE, DEPARTMENT	Sandra J. Pugh – Office Assistant II – Fire (Civilian)
SERVICE CREDIT	15-00
EFFECTIVE DATE	03-01-17

Yeas: Cetlinski, Cowan, Johnson, Nickleberry, Pospiech, Sheehan – 6

Nays: None

**Re: Hybrid Retirement(s)**

Motion By: Trustee Nickleberry - Supported By: Trustee Johnson

**RESOLVED**, that the application(s) for **HYBRID RETIREMENT** which is outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Salathea Jackson – Sr. Performance & Compliance Analyst – Police (Civilian)
SERVICE CREDIT	02-09
EFFECTIVE DATE	03-17-17

NAME, TITLE, DEPARTMENT	Michael Litak – Supv. Bldg. Inspector – Building & Safety
SERVICE CREDIT	02-09
EFFECTIVE DATE	03-15-17

Yeas: Cetlinski, Cowan, Johnson, Nickleberry, Pospiech, Sheehan – 6

Nays: None

**Re: Change of Computation from Duty/Non-Disability to Service Retirement(s)**

Motion By: Trustee Nickleberry – Supported By: Trustee Johnson

**RESOLVED**, that the application(s) for **CHANGE OF COMPUTATION FROM DUTY/NON-DUTY DISABILITY TO SERVICE RETIREMENT** which is outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Dennis L. Holmes – Street Maint. Helper - DPW
SERVICE CREDIT	18-05
EFFECTIVE DATE	02-21-17

NAME, TITLE, DEPARTMENT	Epps C. Hunt – TEO - Transportation
SERVICE CREDIT	17-01
EFFECTIVE DATE	02-28-17

Yeas: Cetlinski, Cowan, Johnson, Nickleberry, Pospiech, Sheehan – 6

Nays: None

**Re: Option Change**

Motion By: Trustee Nickleberry – Supported By: Trustee Johnson

**RESOLVED**, that the application(s) for **OPTION CHANGE** which is outlined below be hereby APPROVED:

NAME, TITLE, DEPARTMENT	Ross R. Franklin – Fire Engine Operator – Water & Sewerage
SERVICE CREDIT	12-07
EFFECTIVE DATE	11-01-15
FROM:	Two/Pop-Up
TO:	Two/Pop-Up – Equate Age 65

NAME, TITLE, DEPARTMENT	Alonza Thompson – RCPO - DPW
SERVICE CREDIT	29-00
EFFECTIVE DATE	02-27-17
FROM:	Option Two
TO:	Option Two – Equate Age 62

Yeas: Cetlinski, Cowan, Johnson, Nickleberry, Pospiech, Sheehan – 6

Nays: None

**Re: Receipts**

The Board received the following receipts for **Acknowledgment**.

THE GENERAL RETIREMENT SYSTEM OF THE CITY OF DETROIT			
WEEKLY RECEIPTS FOR ACKNOWLEDGEMENT			
3/13/17 - 3/24/17			
March 29, 2017			
REMITTER NAME	DATE POSTED	DESCRIPTION	AMOUNT
<b>RECEIPTS</b>			
SECURITIES LENDING	03/14/17	Earnings, February 2017	38,436.70
FORT SHELBY	03/15/17	Legal Fees Deposit	12,000.00
FIRST INDEPENDENCE BANK	03/15/17	Loan Deductions	42,450.06
CENGAGE LEARNING	03/15/17	Class Action Proceeds	242.67
OVERSEAS SHIPHOLDING GROUP INC	03/16/17	Class Action Proceeds	56.84
GRS MEMBER(S)	03/16/17	Pension Paybacks, Due City and Benefit Premium Due	4,883.76
METLIFE	03/16/17	Dividends	4.00
CLARK HILL	03/16/17	Settlement Proceeds	600.00
RICOH	03/16/17	Invoice Refund	4,000.00
SPIVEY JUNCTION / BABAR	03/16/17	Payment	1,000.00
BNYM CORP	03/16/17	Settlement Proceeds	10,067.82
RSCD EMPLOYEES	03/16/17	Parking	550.00
CLARK HILL	03/16/17	Settlement Proceeds	125.84
POLICE & FIRE RETIREMENT SYSTEM	03/17/17	Reimburse Staff Wages	9,685.64
HEALTHSOUTH CORP	03/20/17	Class Action Proceeds	518.82
SSGM COMMISSION	03/21/17	Recapture Activity for February 2017	5,872.21
FIRST INDEPENDENCE BANK	03/22/17	Loan Deductions	41,679.60
BAXTER INTERNATIONAL INC	03/23/17	Class Action Proceeds	702.15
COURT SQUARE CAPITAL PARTNERS LP	03/23/17	Distribution	89,724.00
LIBRARY	03/23/17	Add'l Pension Contribution	349,000.00
REALTY ASSOCIATES FUND VII CORP	03/23/17	Distribution	65,632.00
BLACKEAGLE PARTNERS FUND LP	03/23/17	Distribution	1,366,115.00
COBO CENTER	03/16/17	Pension Contributions	2,237.68
COBO CENTER	03/16/17	Annuity Contributions	1,404.94
CITY OF DETROIT	03/17/17	Weekly Mandatory Pension Contribution	211,027.89
CITY OF DETROIT	03/17/17	Weekly Annuity Contribution	122,423.58
CITY OF DETROIT	03/24/17	Weekly Mandatory Pension Contribution	93,748.47
CITY OF DETROIT	03/24/17	Weekly Annuity Contribution	59,273.57
<b>TOTAL RECEIPTS</b>			<b>\$ 2,533,501.64</b>

**Re: Monthly Pension Payroll**

Motion By: Trustee Cetlinski – Supported By: Trustee Nickleberry

The Board received the Monthly Pension Payroll for **Approval**.

THE GENERAL RETIREMENT SYSTEM OF THE CITY OF DETROIT			
MONTHLY PENSION PAYROLL FOR APPROVAL			
3/29/2017			
March 29, 2017			
PAYEE NAME		DESCRIPTION	AMOUNT
<b>DISBURSEMENTS</b>			
First Independence Bank		Pension Payroll - Legacy Direct Deposit	15,112,671.36
MISDU		Child Support Deductions	21,114.91
First Independence Bank		Pension Payroll - Hybrid Direct Deposit	10,726.65
First Independence Bank		Pension Payroll - Hybrid Checks	13,606.44
First Independence Bank		Pension Payroll - Legacy Checks	1,774,067.84
Diversified Members Credit Union		Loan Payment Deductions	623,578.57
Detroit Employee Benefit Plan		Benefit Payments - Life Insurance	3,410.91
Detroit Employee Benefit Plan-VEBA (to RHC)		Benefit Payments - Health, Eye & Dental	427,318.03
Federal Tax		Withholding	1,837,942.19
State Tax & Assoc. Fees		Withholding	321,204.98
		<b>TOTAL DISBURSEMENTS</b>	<b>\$ 20,145,641.88</b>

Yeas: Cetlinski, Cowan, Johnson, Nickleberry, Pospiech, Sheehan – 6

Nays: None

**Re: Fees and Expenses**

Resolution Moved By: Trustee Cetlinski - Supported By: Trustee Nickleberry

**WHEREAS**, the Board has been presented with the List of Disbursements for Board Approval which is referenced below requesting payment for Fees and Expenses, and

**WHEREAS**, the Board has been requested to approve payment of said Fees and Expenses; **THEREFORE BE IT**

**RESOLVED**, that subject to staff audit and approval of all Legal Fees by the Board's General Counsel, the Board **APPROVE** payment of the following Fees and Expenses:

GENERAL RETIREMENT SYSTEM  
CITY OF DETROIT

MEETING NO. 4179  
MARCH 29, 2017

Re: Fees and Expenses - (Con't)

<u>PAYEE</u>	<u>DATE</u>	<u>INVOICE NO</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<b>LEGAL FEES:</b>				
CLARK HILL, P.L.C.	2/24/2017	697032	Chapter 9 Compliance & Implementation thru 1/31/17	\$508.72
CLARK HILL, P.L.C.	2/24/2017	697029	Alamerica Bank thru 1/31/17	\$13,056.38
CLARK HILL, P.L.C.	2/24/2017	697027	Onyx Capital Litigation thru 1/31/17	\$2,764.63
COUZENS, LANSKY, FEALK, ELLIS P.C.	3/7/2017	105138	Book Cadillac thru 2/28/17	\$1,408.00
RACINE & ASSOCIATES	3/7/2017	12074	DGRS v. Capozzoli: 2/1/17-2/28/17	\$6,691.63
RACINE & ASSOCIATES	3/7/2017	12080	DGRS v. Gracia: 1/1/17-2/28/17	\$500.63
Subtotal				\$24,929.99
<b>ADMINISTRATIVE EXPENSES:</b>				
ADP, INC	3/17/2017	490237463	Check Printing Services	\$8,754.62
BLOOMBERG FINANCE LP	1/23/2017	5603700329	Subscription - Bloomberg Anywhere 1/21/17-4/20/17	\$5,490.00
CINTAS CORPORATION-300	2/22/2017	300693701	Floor Mats	\$67.91
COMCAST	3/17/2017	031717	High-Speed Internet	\$152.42
CRAIN'S DETROIT BUSINESS	3/14/2017	I00110197	New Job Posting	\$1,074.00
CREATIVE BREAKTHROUGHS INC	3/22/2017	1196822	IT Security Svcs	\$11,730.54
FEDEX	3/22/2017	5-746-18471	FedEx Mailings	\$21.64
FEDEX	3/15/2017	5-738-38808	FedEx Mailings	\$23.69
MELISSA DATA CORP	3/22/2017	3133022	Imaging Software License: 4/5/17-4/5/18	\$1,442.50
OFFICE DEPOT	10/3/2016	868851126001	Office Supplies	\$132.05
PLANTE & MORAN	2/27/2017	1404937	Audit Services through 2/27/16 for Schedule of Changes for Divisional Audit	\$17,560.00
QUILL CORPORATION	12/16/2016	2766157	Office Supplies	\$48.94
QUILL CORPORATION	12/16/2016	2747751	Office Supplies	\$552.61
QUILL CORPORATION	3/3/2017	4883307	Office Supplies	\$28.99
QUILL CORPORATION	3/6/2017	4905472	Office Supplies	\$24.95
QUILL CORPORATION	3/7/2017	4943375	Office Supplies	\$6.49
QUILL CORPORATION	3/3/2017	4874178	Office Supplies	\$432.07
THE TOWNSEND GROUP	2/28/2017	10914	Professional Services - February 2017	\$11,250.00
ULTIMATE PARKING MANAGEMENT LLC	3/21/2017	148116	Monthly Parking Lease - April 2017	\$2,289.00
Subtotal				\$61,082.42
<b>OTHER EXPENSES:</b>				
REGINALD E. ONEAL	3/24/2017	032417	Medical Examinations: 1/3/17-2/28/17	\$630.00
THOMAS SHEEHAN	3/24/2017	032417	Retired Trustee Parking	\$72.00
Subtotal				\$702.00
<b>Total Disbursements for Board Approval</b>				<b>\$86,714.41</b>

Yeas: Cetlinski, Cowan, Johnson, Nickleberry, Pospiech, Sheehan – 6

Nays: None

**Re: Refunds of Accumulated Contributions**

Motion By: Trustee Cetlinski - Supported By: Trustee Nickleberry

**RESOLVED**, that the contributions to the Annuity Savings Fund by members of the General Retirement System, as set forth:

**List No. 7301 - \$401,510.63**

**List No. 7302 - \$380,287.63**

including interest, be **REFUNDED**, pending audit by the Retirement Systems' Accounting staff.

Yeas: Cetlinski, Cowan, Johnson, Nickleberry, Pospiech, Sheehan – 6

Nays: None

**Re: Employee Loan Program**

Motion By: Trustee Nickleberry – Supported By: Trustee Cetlinski

**RESOLVED**, that the disbursements for the Employee Loan Program by members of the General Retirement System, as set forth in the amount of:

**03/22/2017 - \$43,573.00**

**03/29/2017 - \$28,659.00**

including interest, be hereby **APPROVED**.

Yeas: Cetlinski, Cowan, Johnson, Nickleberry, Pospiech, Sheehan – 6

Nays: None

**Re: Minutes/Journal No. 4177**

Motion By: Trustee Cetlinski – Supported By: Trustee Nickleberry

**RESOLVED**, that the Minutes/Journal of Proceedings of the General Retirement System of the City of Detroit, of Meeting No. 4177, held on March 1, 2017, be hereby **APPROVED** as recorded and submitted.

Yeas: Cetlinski, Cowan, Johnson, Nickleberry, Pospiech, Sheehan – 6

Nays: None



➤ *Trustee John Naglick joined the Board Meeting at 10:10 a.m.*

- The Board engaged in discussion regarding a member being eligible to receive a pension when violating public trust. (Request was made by Trustee Cowan to have General Counsel provide the Board with a written legal opinion pertaining to this matter).

➤ *Trustee Gail Oxendine joined the Board Meeting at 10:15 a.m.*

### **MANAGER'S REPORT**

The Retirement System's Manager, LaMonica Arrington-Cabean, addressed the Board of the following:

#### **Re: Certification of Active Trustee Election Results**

Resolution Moved By: Trustee Cetlinski – Supported By: Trustee Pospiech

**WHEREAS**, the Board of Trustees of the General Retirement System of the City of Detroit is vested with the authority and fiduciary responsibility for the administration, management, and operation of the Retirement System, and

**WHEREAS**, the provisions of the plan are subject to the applicable provisions of the Internal Revenue Code, applicable state law, the applicable charter and ordinance provisions of the City of Detroit, the Combined Plan for the General Retirement System, and applicable collective bargaining agreements, and

**WHEREAS**, the Board of Trustees pursuant to the Plan provisions and the Board's Election Procedures began the election process for an open Trustee position with the Notices being posted requesting all nominating petitions for candidates to be submitted by March 17, 2017 at 4:00 p.m., and

**WHEREAS**, as of the Board's March 29, 2017 meeting, only incumbent Trustee Gail Oxendine has submitted a nominating petition, and

**WHEREAS**, there being no other candidates so nominated for the position of Trustee;  
**THEREFORE BE IT**

**RESOLVED**, that the Board hereby acknowledges that the deadline for nominating petitions for candidates has closed; and be it further

Re: Certification of Active Trustee Election Results – (Con't)

**RESOLVED**, that the Board declares Gail Oxendine the winning candidate for the open position of Trustee; and be it further

**RESOLVED**, that a copy of this resolution be maintained in the Retirement System's records.

Yeas: Cetlinski, Cowan, Johnson, Naglick, Nickleberry, Oxendine, Pospiech, Sheehan - 8

Nays: None

**Re: Certification of Retired Trustee Election Results**

Resolution Moved By: Trustee Cetlinski – Supported By: Trustee Pospiech

**WHEREAS**, the Board of Trustees of the General Retirement System of the City of Detroit is vested with the authority and fiduciary responsibility for the administration, management, and operation of the Retirement System, and

**WHEREAS**, the provisions of the plan are subject to the applicable provisions of the Internal Revenue Code, applicable state law, the applicable charter and ordinance provisions of the City of Detroit, the Combined Plan for the General Retirement System, and applicable collective bargaining agreements, and

**WHEREAS**, the Board of Trustees pursuant to the Plan provisions and the Board's Election Procedures began the election process for an open Retiree Trustee position with the Notices being posted requesting all nominating petitions for candidates to be submitted by March 27, 2017 at 4:00 p.m., and

**WHEREAS**, as of the Board's March 29, 2017 meeting, only incumbent Retiree Trustee Thomas Sheehan has submitted a nominating petition, and

**WHEREAS**, there being no other candidates so nominated for the position of Retiree Trustee; **THEREFORE BE IT**

**RESOLVED**, that the Board hereby acknowledges that the deadline for nominating petitions for candidates has closed; and be it further

**RESOLVED**, that the Board declares Thomas Sheehan the winning candidate for the open position of Retiree Trustee; and be it further

**RESOLVED**, that a copy of this resolution be maintained in the Retirement System records.

**Re: Certification of Retired Trustee Election Results – (Con't)**

Yeas: Cetlinski, Cowan, Johnson, Naglick, Nickleberry, Oxendine, Pospiech, Sheehan - 8

Nays: None

**Re: NCPERS**

**Motion By: Trustee Nickleberry – Supported By: Trustee Cowan**

The Board received correspondence from NCPERS, dated March 23, 2017, titled "The Voice for Public Pensions," asking the Retirement System to send a letter to Michigan's U.S. Senators since Congress is trying to severely hinder states' ability to offer retirement savings plans for people who don't have access through their employer. Accordingly, the Board shall send the appropriate letter.

Yeas: Cetlinski, Cowan, Johnson, Naglick, Nickleberry, Oxendine, Pospiech, Sheehan - 8

Nays: None

**Re: PEW Charitable Trusts**

**Motion By: Trustee Cowan – Supported By: Trustee Naglick**

To have staff review and verify the spreadsheet of submitted data and to send PEW Charitable the 2015 data and have them report back to the Board after they have updated the spreadsheet.

Yeas: Cetlinski, Cowan, Johnson, Naglick, Nickleberry, Oxendine, Pospiech, Sheehan - 8

Nays: None

**Re: Gabriel, Roeder, Smith & Company ("GRS")**

The Board received an updated copy of GRS' Project List for the Retirement Systems which provides a status report of the 2015 Combined Plan - GASB 68 valuations.

*~Concludes Manager's Report~*

### **Open Forum**

Chairman **Thomas Sheehan** opened the meeting for public discussion:

**Ben Loyd**, Retiree, addressed the Board regarding the following:

- Receiving a Statement of Pension Funds

*~Concludes Public Comment~*

- **Trustee Scott Benson** joined the Board Meeting at 10:30 a.m.
- **Trustee Wendell Anthony** joined the Board Meeting at 10:33 a.m.

### **GENERAL COUNSEL'S REPORT**

General Counsel, Michael VanOverbeke, submitted a written Legal Report for discussion and approval:

- Media Consultant – Bassett & Bassett declined to renew their contract.

Re: Request to hire a Media Consultant

**Motion By: Trustee Oxendine – Supported By: Trustee Naglick:** *To proceed and post an RFP for the position of Media Consultant for the General Retirement System of the City of Detroit. Motion passed unanimously.*

- General Counsel will draft an Appreciation letter for Bassett & Bassett services.
- Brief update re: meeting with GLWA (Great Lakes Water Authority).
- Policies pending are still being revised.
- General Counsel may be excused at the next scheduled Board Meeting, 4/5/17.
- Request of John Houghton re: Eligibility date. Being reviewed before providing a final response to the Board.
- Request of Sam Wilson – re: Filed an Appeal with the Ombudsman - Eligibility for a Hybrid pension. Being reviewed and will provide an appropriate response.

GENERAL COUNSEL'S REPORT – (con't)

Re: Melissa Anne Mayo v. David T. Mayo  
St. Clair County Circuit Court Case No. 14-002276-DM

Resolution Moved By: Trustee Cetlinski – Supported By: Trustee Naglick

**WHEREAS**, the Board of Trustees is in receipt of an Eligible Domestic Relations Order (“EDRO”), dated January 12, 2017, wherein Melissa Anne Mayo, the Alternate Payee, is awarded certain rights to the retirement allowance of David T. Mayo, the Participant, and

**WHEREAS**, the Retirement System consists of both a defined benefit plan and a defined contribution (a/k/a the Annuity Savings Fund) plan, and

**WHEREAS**, pursuant to the EDRO, the Alternate Payee is entitled to a portion of both the Participant’s defined benefit plan and defined contribution plan benefits payable from the Retirement System, and

**WHEREAS**, the payments from the plan to the Alternate Payee shall begin when the Participant commences benefits from the Retirement System or upon the Alternate Payee’s election, but no time before the Participant’s earliest retirement eligibility, and

**WHEREAS**, the Board’s policy is to require that the cost for the actuary’s calculations are to be borne by the parties to the domestic relations proceedings and the EDRO states that the Participant and the Alternate Payee shall be equally responsible for the additional actuarial costs, and

**WHEREAS**, said matter had been discussed with legal counsel who has opined that the applicable terms of said court order are consistent with the provisions of the Retirement System and applicable law including Public Act 46 of 1991 (MCLA 38.1701) as amended; **THEREFORE BE IT**

**RESOLVED**, that the Board acknowledges receipt of said court order, will pay pension benefits consistent with said order upon application by either the Participant or the Alternate Payee, and further

**RESOLVED**, that a copy of this resolution be immediately attached as the top sheet of the pension file and other appropriate records be kept for the Retirement System relative to this matter, and further

**RESOLVED**, that copies of this resolution be sent to David T. Mayo, the Participant; Jeffery J. Franklin, Esq., attorney for the Participant; Melissa Anne Mayo, the Alternate Payee; Dana L. Vandrew, Esq., attorney for the Alternate Payee; and the Board’s Actuary.

Re: Melissa Anne Mayo v. David T. Mayo – (Con't)

Yeas: Anthony, Benson, Cetlinski, Cowan, Johnson, Naglick, Nickleberry, Oxendine,  
Pospiech, Sheehan – 10

Nays: None

Re: David Julius Kaszubowski v. Barbara Jean Chrapko  
Wayne County Circuit Court Case No. 96-648393-DO

Resolution Moved By: Trustee Cetlinski – Supported By: Trustee Nickleberry

**WHEREAS**, the Board of Trustees is in receipt of an Eligible Domestic Relations Order (“EDRO”), dated February 24, 2017, wherein Barbara Jean Chrapko, the Alternate Payee, is awarded certain rights to the retirement allowance of David Julius Kaszubowski, the Participant, and

**WHEREAS**, the Retirement System consists of both a defined benefit plan and a defined contribution (a/k/a the Annuity Savings Fund) plan, and

**WHEREAS**, pursuant to the EDRO, the Alternate Payee is only entitled to a portion of the Participant’s defined benefit plan benefits payable from the Retirement System, and

**WHEREAS**, the payments from the plan to the Alternate Payee shall begin when the Participant commences benefits from the Retirement System or upon the Alternate Payee’s election, but no time before the Participant’s earliest retirement eligibility, and

**WHEREAS**, the Board’s policy is to require that the cost for the actuary’s calculations are to be borne by the parties to the domestic relations proceedings and the EDRO states that the Participant and the Alternate Payee shall be equally responsible for the additional actuarial costs, and

**WHEREAS**, said matter had been discussed with legal counsel who has opined that the applicable terms of said court order are consistent with the provisions of the Retirement System and applicable law including Public Act 46 of 1991 (MCLA 38.1701) as amended; **THEREFORE BE IT**

**RESOLVED**, that the Board acknowledges receipt of said court order, will pay pension benefits consistent with said order upon application by either the Participant or the Alternate Payee, and further

**RESOLVED**, that a copy of this resolution be immediately attached as the top sheet of the pension file and other appropriate records be kept for the Retirement System relative to this matter, and further

Re: David Julius Kaszubowski v. Barbara Jean Chrapko – (Con't)

**RESOLVED**, that copies of this resolution be sent to David Julius Kaszubowski, the Participant; Eugene Ferguson, Jr., Esq., attorney for the Participant; Barbara Jean Chrapko, the Alternate Payee; Kenneth R. Burger, Esq., attorney for the Alternate Payee; and the Board's Actuary.

Yeas: Anthony, Benson, Cetlinski, Cowan, Johnson, Naglick, Nickleberry, Oxendine, Pospiech, Sheehan – 10

Nays: None

Re: Employee Contribution to the Hybrid Plan

Discussion was held regarding an increase in the Hybrid Plan Employee Contribution rate from 4% to 5% effective July 1, 2017. Request was made to have General Counsel draft a letter to John Hill and Denise Starr to explore any alternatives to have the City approve additional funding in lieu of an increase to employee contribution rate.

*~Concludes Legal Report~*

### **EXECUTIVE DIRECTOR'S REPORT**

The Executive Director, Cynthia Thomas, gave a presentation on the Retirement Systems Defined Benefit Administration Benchmarking Analysis for administrative costs and services ending fiscal year 2015 as prepared by CEM Benchmarking. The following subject-matters were discussed:

- Measure and manage of performance
- Communicate to stake-holders; demonstrate success and achievements
- Focus on customer service levels
- Salary & benefits
- IT upgrades

**Motion By: Trustee Pospiech – Supported By: Trustee Cowan:** *To implement the Defined Benefit Administration CEM Benchmarking Analysis for the fiscal year ending 2017. Motion passed unanimously.*

*~Concludes Executive Director's Report~*

**NEW BUSINESS/OLD BUSINESS**

- Members who are equated, age 62 or 65, does their pension gets readjusted

Re: Educational Conferences – Trustee Tasha L. Cowan

**Motion By: Trustee Nickleberry – Supported By: Trustee Oxendine:** To approve Trustee Tasha L. Cowan to attend the NCPERS Conference, held in Hollywood, Florida, May 21 – 24, 2017, and to attend the NASP Conference, held in Los Angeles, California, June 26 – 28, 2017, and that the Board approves expenditures to attend said conferences. Motion passed unanimously.

Re: NCPERS Board

**Motion By: Trustee Nickleberry – Supported By: Trustee Anthony:** To have a Trustee serve as a delegate at NCPERS and inform the Board's Manager, LaMonica Arrington-Cabeau. Motion passed unanimously.

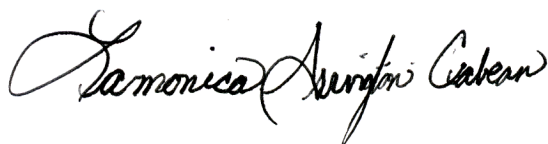
Re: Educational Conferences – Trustee Scott Benson

**Motion By: Trustee Nickleberry – Supported By: Trustee Anthony:** To approve Trustee Scott Benson to attend the NEPC's 22<sup>nd</sup> Annual Investment Conference, held in Boston, MA, May 9 – 10, 2017, and the International Foundation of Employee Benefit Plans, Washington Legislative Update, held in Washington, D.C., May 22 – 23, 2017, and that the Board approves expenditures to attend said conferences. Motion passed unanimously.

**ADJOURNMENT**

There being no further business before the Board, **Chairman Sheehan** adjourned the meeting at 12:25 p.m. The Board's next meeting is scheduled for **Wednesday, April 5, 2017**, at 10:00 a.m. in the Retirement Systems' Conference Room, 500 Woodward Avenue Suite 3000; Detroit, Michigan 48226.

RESPECTFULLY SUBMITTED,



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LAMONICA ARRINGTON-CABEAN  
MANAGER II